

# **MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS**

**Of the**

**LIME ROCK FIRE DISTRICT, INC., 1085 Great Road, Lincoln RI 02865**

**Held July 09, 2013**

**Mr. Ronald Rivet called the meeting to order at 5:07 p.m., Tuesday July 09, 2013.**

**Present: Mr. Ronald Rivet, Mr. Mark Krieger, Mr. Paul Harrison, Mr. John Houghton. Mr. James A. Fredrikson joined the meeting at 5:25 PM, Chief Frank Sylvester, Ms. Lesley Heaton, Ms. Cheryl Cronan.**

## **MINUTES OF THE JUNE 11, 2013 MEETING:**

**Mr. Paul Harrison made a motion to accept the Minutes of the June 11, 2013 meeting. Mr. John Houghton seconded the motion, which passed with all Commissioners in agreement.**

## **PUBLIC INPUT:**

**No Public Input.**

## **CHIEF'S REPORT:**

**Mr. Mark Krieger made a motion to accept the Chief's Report. Mr. Paul Harrison seconded the motion, which passed with all Commissioners in agreement.**

**Mr. Paul Harrison inquired if a recently departed employee has returned his gear. Chief Sylvester: Not at this time, however we have contacted him.**

**Mr. John Houghton inquired about the RPT System. Chief Sylvester: It is a repeater for the radio communication system. Lt. Jason Dupont gave an update of the communication system at Twin River.**

**Mr. Mark Krieger are vacant buildings in the district alarmed. Chief Sylvester: Yes. If there is no power to the building, we notify the insurance company that we would not responsible should there be an issue.**

**Mr. Ronald Rivet inquired if everything was all set for the training session being held in Md. Chief Sylvester: Yes.**

**Mr. Ronald Rivet inquired about the New England Fire Chief's recent meeting in West Springfield, Ma. Chief Sylvester: It was an important meeting due to the changes in the By-Laws**

**With no further discussion, the Chief's Report was accepted with all Commissioners in agreement.**

#### **TAX COLLECTOR'S REPORT:**

**Mr. John Houghton made a motion to accept the Tax Collector's Report as presented. Mr. Mark Krieger seconded the motion, which passed with all Commissioners in agreement.**

**Mr. Mark Krieger inquired about the variance in the Tax Collectors report figures and the Treasurer's report. Ms. Heaton variances are due to in transit posting of funds.**

**Mr. Mark Krieger inquired about the fees associated with tax sales. Ms. Heaton explained what fees are involved and how they are applied to the sale. Unfortunately, we have to absorb the fees should no one purchase the property up for tax sale.**

**Mr. Mark Krieger made a motion to refer to legal counsel regarding late fees. Mr. Paul Harrison seconded the motion, which passed with all Commissioners in agreement.**

**There was a discussion of the abatements.**

**Mr. Mark Krieger made a motion to approve the abatements for \$ 175.00. Mr. John Houghton seconded the motion, which passed with all Commissioners in agreement.**

**With no further discussion, the Tax Collectors Report was accepted with all Commissioners in agreement.**

### **TREASURER IS REPORT:**

**Mr. Paul Harrison made a motion to accept the Treasurer's Report as presented. Mr. John Houghton seconded the motion, which passed with all Commissioners in agreement.**

**Mr. James A. Fredrikson questioned a credit from Dupuis Oil. Ms. Cronan: We are on a heating fuel budget with Dupuis Oil and they issued a refund for budgeted funds not use. The credit is applied to the heating fuel line item.**

**Mr. Ronald Rivet questioned the cell tower increase. Ms. Cronan: The payment did not reflect the full increase as the payment was prorated to the contract date.**

**The Treasurer's Report was then accepted with all Commissioners in agreement.**

**BILLS SUBMITTED FOR APPROVAL:**

<b>Payroll Expenses:</b>	<b>dated 06/01/13–06/30/13 in</b>
<b>the amount of \$ 119,482.95</b>	
<b>Interim Expenses:</b>	<b>dated 06/01/13–06/30/13 in</b>
<b>the amount of \$ 43,299.99</b>	
<b>Non-Budgetary Interim Expenses:</b>	<b>dated 06/01/13–06/30/13 in</b>
<b>the amount of \$ 20335.06</b>	
<b>Bills for Initial Approval:</b>	<b>dated 06/01/13–06/30/13 in the</b>
<b>amount of \$ -0-</b>	

<b>Total:</b>	<b>\$ 164,816.00</b>
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**Mr. Paul Harrison inquired about the Rhode Island Fire Chiefs convention. Chief Sylvester: The Assistant Chief and Deputy Chief and myself attended the conference. The cost associated with their attendance was applied to the convention allowance line item.**

**Mr. Paul Harrison inquired about the payment to Citizens Bank. Ms. Cronan: Citizens Bank is where the District's credit card is issued from. When possible we purchase on line if we can find a better price. Most on line vendors required payment at the time of purchase.**

**Mr. Paul Harrison inquired if funds are being put away for longevity payouts. Ms. Cronan replied yes.**

**Mr. John Houghton inquired why there were two payroll entries in the firefighter wages line item for 6/14/13.**

**Ms. Cronan: There is the regular payroll and the second was for the payment of firefighters holiday hours.**

**Mr. James A. Fredrikson, made a motion to approve the Bills Submitted for Approval in the amount of \$ 164,816.00. Mr. Paul Harrison seconded the motion, which passed with all Commissioners in agreement.**

#### **OLD BUSINESS:**

**Mr. Mark Krieger made a motion to defer the discussion on late fee protocol to a later date. Mr. Paul Harrison seconded the motion, which passed with all Commissioners in agreement**

#### **NEW BUSINESS:**

**There was a discussion on the recent promotional oral board and the hiring of a part time firefighter.**

**Chief Sylvester discussed the vacation protocol for employees. The vacation year will be based on the calendar year for reloading of vacation hours..**

**CORRESPONDENCE:**

**No correspondence.**

**ADJOURNMENT:**

**Mr. John Houghton made a motion to adjourn the meeting. Mr. Mark Krieger seconded the motion, which passed with all Commissioners in agreement. The meeting adjourned at 6:29 p.m.**

**Respectfully submitted,**

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**Mr. Ronald Rivet Chairman    Cheryl A. Cronan**  
**Recording Secretaries**

**cc: R. Rivet, M. Krieger, P. Harrison, J. Fredrikson, J. Houghton, file**